

## RESOURCES AND INFORMATION FOR SAIC COMMUNITY MEMBERS REPORTING SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING

Any member of the SAIC community who reports experiencing sexual assault, domestic violence, dating violence, and/or stalking should be aware of available resources, as well as SAIC's policies and procedures regarding these matters. We can assist you in accessing resources regarding counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to you both on-campus at SAIC and off-campus in the community (see reverse). SAIC community members are encouraged to access information and support regardless of their desire to pursue a Formal Complaint or formal resolution with SAIC or make a report to law enforcement.

### Making a Report or Formal Complaint:

- You have the right to choose whether to report this incident to SAIC, law enforcement, or both. We can assist you in notifying the police and Campus Security (or a designated SAIC staff member). You may also decline to notify the police. You can find contact information for these individuals on the reverse side.
- SAIC will maintain the privacy of your information by sharing it only with those SAIC employees who “need to know” in order to assist in the review, investigation, or resolution of the report or Formal Complaint. If an investigation is required, the information may also be shared with the alleged offender(s) or others as required to conduct a complete and fair investigation.
- Although SAIC manages this information with discretion, it is not possible to maintain confidentiality for any information other than information provided to the Confidential Advisor, counselors in Counseling Services, and nurses in Health Services. These services are provided to SAIC students. The Employee Assistance Program is a confidential resource available to faculty and staff.
- SAIC does not publicize the name of crime victims nor does it include identifiable information in Campus Security's Daily Crime Log (please see Annual Security Report).
- It is important to preserve evidence that may be helpful if you choose to make a report or Formal Complaint to SAIC or law enforcement (e.g. text messages or pictures).

### Supportive Measures:

- You may request supportive measures from SAIC, such as mutual no contact instructions, changes to academic or work schedules such as extension of deadlines or other course-related adjustments, leaves of absence, or housing, counseling services, campus escort services, and increased security and monitoring of certain areas of the campus.
- These will be provided to you if they are reasonably available, regardless of whether you choose to pursue a formal process with the School or make a report to law enforcement. SAIC will maintain the privacy of any such supportive measures to the extent that it can maintain such privacy and still provide the requested assistance.
- You may also seek supportive measures through a legal order of protection or no contact order in state court. Free legal advocacy is available to SAIC students, faculty, and staff (see reverse).
- SAIC takes all existing orders of protection seriously. You can notify Campus Security of an order of protection by emailing John Pack, Executive Director of Campus Security, at [jpack@saic.edu](mailto:jpack@saic.edu).

### Summary of Procedures:

- If a report or Formal Complaint is made to SAIC, the individual making the report or Formal Complaint is referred to as the “Complainant”; the individual accused of sexual assault, domestic violence, dating violence, and/or stalking is referred to as the “Respondent.” The Sexual Misconduct under Title IX Policy or Sexual Assault, Domestic Violence, Dating Violence, and Stalking Policy may apply.
- **If a student is the Respondent**, the Title IX Coordinator will oversee the investigation and the Vice President and Dean of Student Affairs (or designee) shall decide whether a policy violation occurred, and if so, the appropriate sanction(s). The Student Conduct Process in the Student Handbook will apply.
- **If a faculty member is the Respondent**, the Title IX Coordinator will oversee the investigation, and the Vice President and Dean of Faculty (or designee) shall decide whether a policy violation occurred, and if so, the appropriate sanction(s).
- **If a staff member is the Respondent**, the Title IX Coordinator will oversee the investigation, and the Chief Human Resources Officer (or designee) shall decide whether a policy violation occurred, and if so, the appropriate sanction(s).
- The Title IX Coordinator may determine SAIC has an obligation to conduct an investigation even if you do not seek to do so yourself, SAIC will consider your preference regarding whether and how to proceed. If you do not want to pursue an investigation, SAIC will determine whether it can honor such a request while still providing a safe and nondiscriminatory environment for all SAIC community members.
- You may have an advisor present with you during any meeting related to the investigation and resolution. The Respondent has the same option.

- SAIC endeavors to complete the investigation and resolution (not including the appeal) within ninety (90) calendar days. Because timeframes for investigations vary, SAIC may extend this timeframe for good cause with written notice to you and the Respondent of the revised timeframe and reason for it.
- You and the Respondent will be informed of the outcome of any formal process as well as the appeal process.
- Conduct may violate SAIC’s policies even if it is not found to violate the law; persons who commit behavior in violation of federal, state, or local laws may also be subject to criminal charges. The SAIC investigation and resolution process is independent of any criminal investigation or proceeding.
- Retaliation against you or anyone who participates in the investigation is prohibited and you should report any incidents of retaliation to SAIC.
- Students with disabilities may request a reasonable accommodation to facilitate their participation in the Student Conduct Procedures. To request an accommodation, the student should submit a request to the Disability and Learning Resource Center (DLRC), which can be reached at 312.499.4278. To support the request for accommodation, the student will need to provide appropriate documentation of the disability to the DLRC specialist handling the request.

**Additional resources and the School’s Sexual Misconduct under Title IX Policy and Sexual Assault, Domestic Violence, Dating Violence, and Stalking Policy may be found in the Student Handbook and at [www.saic.edu/stopsexualviolence](http://www.saic.edu/stopsexualviolence).**

To make an electronic report, visit [www.saic.edu/reportsexualviolence](http://www.saic.edu/reportsexualviolence).

<u><b>On-Campus Resources</b></u>	<u><b>Off-Campus Resources</b></u>
<p><i>Title IX Coordinator</i> <b>Denise Banks, SPHR</b> 312.499.4165 <a href="mailto:title9@saic.edu">title9@saic.edu</a></p> <p><i>Title IX Deputy Director</i> <b>Verron Fisher</b> 312.499.3904 <a href="mailto:title9@saic.edu">title9@saic.edu</a></p> <p>116. S. Michigan Ave., 12<sup>th</sup> floor</p>	<p><i>Chicago Police Department</i> 1718 S. State St. 312.745.4290</p>
<p><i>Confidential Advisor (Students)</i> <b>Julia Daniel</b> 116 S. Michigan Ave., 13<sup>th</sup> floor 312.499.4271 ext. 0812 <a href="mailto:jdaniel@saic.edu">jdaniel@saic.edu</a></p>	<p><i>Northwestern Memorial Hospital Emergency Department</i> 250 E. Erie St. 312.926.5188</p>
<p><i>Intake Person (Students)</i> <b>Office of Student Affairs</b> Assistant Dean of Student Affairs for Student Support &amp; Conflict Resolution or designee 312.629.6725</p>	<p><i>Legal Assistance Foundation of Chicago</i> lafchicago.org</p>
	<p><i>Rape Crisis Hotline</i> 888.293.2080</p>
<p><i>Intake Person (Faculty)</i> <b>Adam Mack</b> Faculty Liaison 312.345.3787 <a href="mailto:amack1@saic.edu">amack1@saic.edu</a></p>	<p><b><i>Life Span Center for Legal Services &amp; Advocacy</i></b> 70 E. Lake Street, Suite 600 Chicago, IL 60601 312.408.1210 <a href="mailto:life-span@life-span.org">life-span@life-span.org</a></p>
<p><i>Intake Person (Staff)</i> <b>TBD</b></p>	
<p><i>SAIC Campus Security</i> 312.899.1230 Available 24/7 Ask to speak to supervisor on duty</p>	<p><i>City of Chicago Domestic Violence Helpline</i> 877.863.6338</p>
<p><i>Counseling Services (Students)</i> 312.499.4271 <a href="mailto:counselingservices@saic.edu">counselingservices@saic.edu</a></p>	<p><i>Center on Halsted</i> 773.472.6469 LGBTQ Violence Resource Line 773.871.2273</p>
<p><i>Health Services (Students)</i> 312.499.4288 <a href="mailto:healthservices@saic.edu">healthservices@saic.edu</a></p>	<p><i>National Immigrant Justice Center</i> 208 S. LaSalle St., suite 1300 312.660.1370 immigrantjustice.org</p>
<p><i>Employee Assistance Program (Faculty/Staff)</i> 800.311.4327</p>	<p><i>Porchlight Counseling Services</i> Evanston, IL 773.750.7077</p>